

**Instructions for Completing the One Page Written
Leadership Example for the
“Leadership in Action: Working Together Across NOAA”
NLS Breakout Group Exercise**

Purpose:

As part of your NLS experience, you will participate in a breakout group session titled “Leadership in Action: Working Together Across NOAA.” Each group will be comprised of 20-30 attendees from multiple Line/Corporate Offices at varying GS-levels.

Assignment:

Prior to arriving at the NLS, prepare a one page written leadership example that illustrates working together across organizational lines. The story can be yours, or it can be one that you have heard from a colleague, supervisor, or subordinate. The story should be less than one page in length and follow the formatting requirements below. Bring three hard copies of your story with you to the NLS – one to turn in during check-in, one for your use during the breakout session, and one to be posted throughout the NLS for all participants to read.

Format:

<p>Title of Story</p> <p>Submitted by: Your Name, Your Title, NOAA Line/Staff Office</p>
<p>NOAA Line/Corporate Offices Involved:</p>
<p>Issue:</p>
<p>How/in what ways did you demonstrate leadership:</p>
<p>Outcome:</p>

Activity:

- During the breakout group session, you will be divided into small groups of 3-4 people to share your written leadership example.
- Each small group of 3-4 people will select one example to be shared with the larger 20-30 person breakout group.